

**MINUTES OF A SPECIAL MEETING  
OF THE CITY OF PORT ISABEL COMMISSION**

**DATE:** April 12, 2022  
**TIME:** 6:00 p.m.  
**PLACE:** City Commission Chambers Meeting Room

**MEMBERS PRESENT:** Juan Jose "JJ" Zamora Mayor  
Martin Cantu Jr., Commissioner Place No. 1  
Carmen Rios, Commissioner Place 2  
Martin C. Cantu, Commissioner Place No. 3  
Jeffery David Martinez, Commissioner Place No. 4  
Jared Hockema, City Manager  
John Sandoval Assistant To The City Manager  
Gilbert Hinojosa, City Attorney  
Susie Alcocer, City Secretary

**MEMBERS ABSENT** None

**ALSO PRESENT:** Ray Rios and Sandra Holland

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

Mayor Juan Jose "JJ" Zamora called the meeting to order at 6:00 pm.

**II. INVOCATION**

Commissioner Carmen Rios gave the invocation.

**III. PLEDGE OF ALLEGIANCE**

City Commission led the Pledge of Allegiance.

**IV. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE :**

- o Any person with business before the Commission, not scheduled on the Agenda as a Public hearing may speak to the commission.
  - o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room.  
[For further information, contact the Office of the City Secretary]
  - o Public Comment Forms must be filled out and presented to the City no later than fifteen (15) minutes prior to scheduled start of the meeting, to be considered and recognized.
  - o The speaker must state his/her full name before speaking.
  - o There is a three (3) minute time limit per speaker .
  - o Public Comment Forms are not accepted after 6:45 p.m.
  - o PowerPoint Presentations are not conducted during the public comment period.
- None.

**V. CONSENT AGENDA ITEMS :**

1. All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a. Consideration and approval of budget amendments and/or salary schedules  
None

**VI. REGULAR REPORTS**

- **Update reports from Department Heads**  
[Administration, EDC Revolving Loan, EMS, Fire, Public Works, Museum, PI Event & Cultural Center, Library and Police]  
**City Manager Jared Hockema informed the City Commission on the following:**
  - Construction continues at the medians and Galvan Park.
  - We have received negative and positive comments on having the Flea Market by the Library. Some people want the flea market and some people are against the flea market. We will continue to have the flea market the 1<sup>st</sup> Sunday of every month.
  - Laguna Madre Water District is doing construction work on 2<sup>nd</sup> Street the work will be done this week.

## **VII. NEW BUSINESS**

**1. Discussion and potential action to approve a proposal from Alexander Business Development for the 2022-2032 City of Port Isabel, Texas Parks Master Plan. [Assistant to the City Manager John Sandoval]**

City Manager Jared Hockema stated that a Parks and Recreation and Beautification Meeting will be scheduled to get input from these boards.

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting "aye" to approve a proposal from Alexander Business Development for the 2022-2032 City of Port Isabel, Texas Parks Master Plan.

**2. Discussion and potential action to approve a request from Consulado Mexicano Health Fair partnered with "Tu Salud Si Cuenta!" to utilize the Port Isabel Event & Cultural Center to conduct Health Screens and Information Center booths for the community. [City Manager Jared Hockema]**

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios and all voting "aye" to approve a request from Consulado Mexicano Health Fair partnered with "Tu Salud Si Cuenta!" to utilize the Port Isabel Event & Cultural Center to conduct Health Screens and Information Center booths for the community.

**3. Discussion and potential action to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the General and Special Election from Monday, April 25 thru Tuesday May 3, 2022 to be held on Tuesday, May 07, 2022. [City Manager Jared Hockema]**

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin C. Cantu and all voting "aye" to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the General and Special Election from Monday, April 25 thru Tuesday May 3, 2022 to be held on Tuesday, May 07, 2022.

**4. Discussion and potential action to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the Democratic and Republican Primary Runoff Election from Monday, May 16 thru Friday May 20 to be held on Tuesday, May 24, 2022. [City Manager Jared Hockema]**

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to approve a request from Cameron County to designate Port Isabel City Commission Chambers Meeting Room as the Early Voting and Election Day site for the Democratic and Republican Primary Runoff Election from Monday, May 16 thru Friday May 20 to be held on Tuesday, May 24, 2022.

**5. Discussion and potential action to approve a request from the City of SPI FD Ocean Rescue to the Port Isabel Public Pool for two (2) weeks starting April 14, 2022 to conduct swim tests for returning and applying lifeguard. [Assistant to the City Manager John Sandoval]**

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting "aye" to approve a request from the City of SPI FD Ocean Rescue to the Port Isabel Public Pool for two (2) weeks starting April 14, 2022 to conduct swim tests for returning and applying lifeguard.

**6. Discussion and potential action to allow Assistant to the City Manager John Sandoval to attend the Texas Emergency Management Conference May 30- June 3, 2022 at San Antonio. [Assistant to the City Manager John Sandoval]**

Commissioner Martin C. Cantu motioned, second by Mayor Juan Jose "JJ" Zamora and all voting "aye" to allow Assistant to the City Manager John Sandoval to attend the Texas Emergency Management Conference May 30- June 3, 2022 at San Antonio.

**7. Discussion and potential action to approve the bills. [City Manager Jared Hockema]**

Commissioner Jeffery David Martinez motioned, second by Commissioner Carmen Rios, the City Commission voting four (4) for and one (1) abstain with Mayor Juan Jose "JJ" Zamora abstaining to approve the bills. Motion Carried.

**8. Discussion and potential action to approve Resolution No. 04-12-2022-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the "2022 Ride for Rotary" the event will be October 02, 2022. [City Manager Jared Hockema]**

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting "aye" to table Resolution No. 04-12-2022-01: A Resolution by the City Commission of the City of Port Isabel, Texas approving the temporary closure of HWY 100 and the causeway for the "2022 Ride for Rotary" the event will be October 02, 2022.

**9. Discussion and potential action to allow the Animal Shelter to have a Donation Yard Sale at the Animal Shelter from May 20 thru May 25. [Assistant to the City Manager John Sandoval]**

Commissioner Martin C. Cantu motioned, second by Commissioner Carmen Rios and all voting "aye" to allow the Animal Shelter to have a Donation Yard Sale at the Animal Shelter from May 20 thru May 25.

**VIII. CLOSED SESSION**

Commissioner Jeffery David Martinez motioned, second by Mayor Juan Jose "JJ" Zamora and all voting "aye" to go into closed session at 6:17 pm.

- a. **Deliberation regarding lease of real property described as 0.45 of an acre tract of land being a portion of the Port Isabel Small Boat Channel and Bridge Street Right-of-way within the City of Port Isabel adjacent to Block 125, Map of Plat No. Six of Point Isabel, as recorded in Volume 8, Page 34, Map Records, Cameron County, Texas, pursuant to Texas Government Code, Section 551.072.**
- b. **Deliberation regarding potential litigation relating to a nuisance condition at Blk 2 Queen's Point Subdivision, 6.890 Acres, pursuant to Texas Government Code, Section 551.071(1)(a).**

**IX. OPEN SESSION**

Commissioner Jeffery David Martinez motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to come out of closed session at 6:24 pm.

- a. **Action relative to closed session.** No action taken.
- b. **Action relative to closed session.** Commissioner Carmen Rios motioned, second by Commissioner Martin Cantu Jr., and all voting "aye" to acknowledge report given under closed session.

**X. ADJOURNMENT**

Commissioner Martin C. Cantu motioned, second by Commissioner Jeffery David Martinez and all voting "aye" to adjourn at 8:26 pm.

